



**Scarborough, Whitby & Ryedale  
Learning Disability Partnership Board  
Minutes  
17<sup>th</sup> June 2009 at Whitby Museum**

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## 1. Introductions

Michael welcomed everyone to the meeting.

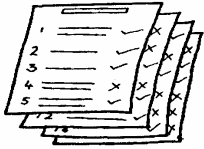
People said who they are.



## 2. What we talked about at the last meeting

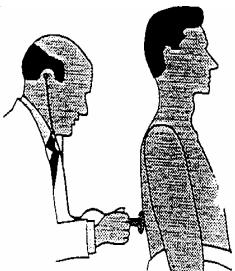
The minutes were agreed.

## 3. Things we have done since the last meeting



### Page 4 - Timescale for consultation exercises

The Co-Chairs sent a letter to the Strategic Health Authority about the timescale given for consultation exercises. There has been no response. It was agreed that the Partnership Board should chase a response. Kathryn has sent an email to chase a response but has not heard anything.



### Working Well Together

The Co-Chairs sent a letter to the Hospital and the Mental Health Trust about working together.

Phil Bennett on behalf of the Mental Health Trust has replied. Copies of the letter are available from Kathryn Holbrook

Phil Bennett told the Partnership Board that the letter talks about the importance of the Working Well Together Report. The letter says what is working well and what it not working. The letter says that the Mental Health Trust would like to hear views from the Partnership Board.

**Action: The Health Task Group will follow up any actions from the letter. Partnership Board to write a letter of thanks to Phil Bennett at the Mental Health Trust.**

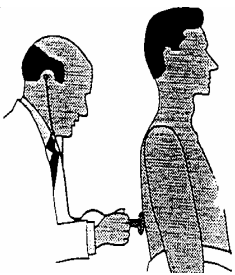
Richard Sunley, Chief Executive of the Hospital has replied. The letter says that the Director of Nursing will have responsibility for learning disability. The Director of Nursing is meeting with two

matrons to look at the Working Together Report and Death by Indifference to assess the Trust's position and see what changes need to be made to improve the care of patients with learning disabilities.

The two matrons are creating an audit tool so that they can tell the Trust and the Primary Care Trust commissioners about the Hospital's provision of care for people with learning disabilities.

Deb Jeffery said that the two matrons attended the Health Task Group on 4<sup>th</sup> June to talk about this work.

**Action: The Health Task Group will follow up any actions from the letter. Partnership Board to write a letter of thanks to Richard Sunley at the Hospital.**



### Provision of therapy

The Co-Chairs sent a letter to the Primary Care Trust about the provision of therapy. Jayne Brown, Chief Executive of NHS North Yorkshire and York has replied. The letter says that the Primary Care Trust is planning to replace the speech and language therapy sessions that have been lost and reduce the waiting list to the previous 8 week wait. The letter says that the Primary Care Trust is hoping to recruit a Dysphagia trained therapist.

**Action: The Health Task Group will follow up any actions from the letter. Partnership Board to write a letter of thanks to Jayne Brown at the Primary Care Trust.**



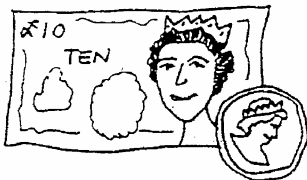
### Carers Seminar

Elizabeth Richards said that the Carers Seminar Event was a successful day and the workshops were well supported. Good feedback was provided from the workshops.

### Carers Expenses

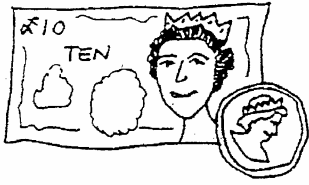
The issue of carers' expenses still needs to be talked about.

**Action: Bring Forward to the next Task Group Chairs meeting.**



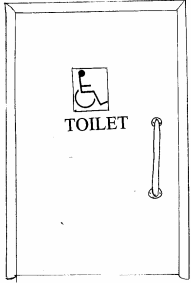
### Ryedale Community Market Place Event

John Lawson said that Market Place Event went well and about 150 people attended. Lots of Partnership Board members supported the Event. There was a good drama session from a local group.



## Money

Anna Nockles said that there is small amount of money left in the Partnership Board budget. This money need to be saved as contingency money.



## Learning Disability Awareness Week

Lynne Taylor said that she is helping to raise awareness about changing places at Scarborough Hospital from 23-26 June. There will be a raffle which will be drawn by the Director of Nursing.

Ruth Collin said that Adult and Community Services are holding an event at Scarborough Library on 22<sup>nd</sup> June to support Mencap's campaign for more changing places in the area.



## 4. Speak Up Reps Reports

Steph Curtis reported that Carol Patterson had helped out at the Community Market Place Event. Steph said that Carol had met some new people and hopefully they will be able to come to future Partnership Board meetings. Feedback from the event had been good and everyone had enjoyed the drama.

Annabel Childs and Damien Jackson said that they went to the Speak Up Forum at Elders Street. The Forum was about Person Centred Planning. Annabel said that Liz White came to the meeting. Damien said that people split into groups to talk about their dreams and what people are doing about their dreams.

Annabel said that she has been to Botton Village to talk about Person Centred Planning.

Emma Bowker said that Valuing People Now say that everyone should have a Person Centred Plan. Emma said that the Speak Up Reps are talking to everyone about Person Centred Plans.

Emma said that she had Co-Chaired the Quality Task Group meeting and had been involved in the evaluation of the Carers Seminar.

Helen Fortnum thanked Julie Graves for the briefings sent to the Speak Up Reps for the Carers Seminar Event.

Steph Curtis said that Inclusion North came to talk to the Speak Up

Reps and SUNNY about health and the Strategic Health Authority. Inclusion North had talked about a report that was being written called Healthy Ambitions which set out ten targets and a special learning disability target for Yorkshire and the Humber. Steph said that nobody from health had been contacted by Inclusion North to attend the meeting.

**Action: Kathryn Holbrook/Lynne Taylor to contact Inclusion North for further details.**

The next **Speak Up Forum** is on **24<sup>th</sup> July** at the **Memorial Hall, Pickering**. The meeting will be about Employment.



## 5. Carers Reps Reports

George McIntyre said that he attended the Health Task Group. The Task Group had talked about podiatry.

George had attended a Quality Task Group meeting and has agreed to Co-Chair the Group. George said that the meeting had been successful. The Quality Task Group would like to report back to the Partnership Board at the December meeting. The report will provide an evaluation of the projects funded by the Partnership Board before any financial decisions are made for 2010/11.

Gillian Payne said that the Department of Health are consulting on a future strategy for adults with autism. A copy was available at the meeting and can be obtained on the Department of Health website.

Skills For Care have invited Gillian to attend a meeting in Goole and a conference in Doncaster.

Gillian said that the Autism Education Trust have produced some Person Centred Planning guidelines.

## 6. Provider Forum Report



Ruth Collin said that the last meeting was a small meeting. The Forum had talked about the attendee list. Ruth said that the Forum had talked about the personalisation agenda – providers are worried about the lack of information and updates. The Forum talked about funding. Ruth said that she is arranging a local workshop to talk about personalisation issues.

**COFFEE BREAK**

## 7. Transitions



Andy Jennings gave a presentation about the role of the Transitions Task Group.

Carla Pawson gave a presentation about what the Transitions Task Group has been doing.

Andy Jennings said that there are plans for a North Yorkshire protocol – an agreement that young people need to be supported into adulthood.

David Keeton said that he had volunteered to look at annual reviews within Springhead School in a person centred way. Annual reviews are now done in a person centred way and Liz White goes into the School twice a year to discuss any issues and review the plans. This approach has been taken up by the North Yorkshire Transitions protocol.

(See attached Powerpoint presentation.)

### Transitions - Group Discussions



Board members split into groups to talk about what the Partnership Board would like the Transitions Task Group to do? (See Group Work Notes.)

The main issues raised were:

- Schools – make meetings better and provide more support
- Protocol – get to the target group, speak to service users, easy read format, Task Group needs to review it.
- Understanding ‘transition’ – name contact, wider transition team – inclusion
- Honest and open about resources
- Ongoing education in parallel with employment
- Address recreational/leisure/social life for young people
- All agencies to be involved and bring budgets for individuals
- Review – continuity through ages
- Performance management – check plans being delivered and that people are happy
- Person centred planning – use as first steps
- Information pack/DVD

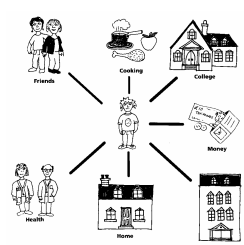
- Plan to support all objectives of Valuing People Now
- Involvement in all Task Groups

Carla said that feedback provided at the Partnership Board meeting will guide the future work of the Transitions Task Group. The Task Group will report back at a future Partnership Board meeting.

Michael Pitts said that the Task Group have suggested that the Partnership Board should have a transitions 'champion'.

**Action: Contact Kathryn Holbrook if you are interested in the role.**

## LUNCH BREAK



## 8. Person Centred Planning

Liz White played a DVD called 'It's My Life'. The DVD was about helping people to make plans for changes in their lives.

Liz White said that the Person Centred Planning team will work with anyone with a learning disability and lives in this area.

Liz White asked all Board members to write down something in their lives that they would like to change and then what action would be needed to make the change happen.

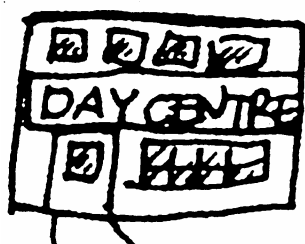
Liz said that person centred plans let people think about choices, solutions and compromises. Liz said that person centred plans do not have to be about everything, but can be just about one thing in your life that you would like to change. Liz said that to make a plan work there needs to be a committed circle of support to follow through the plan beyond the person centred planning team.

## 9. Anything Else

### Developing Day Service provision

John Lawson and Ruth Collin gave a presentation about changes in day service provision in Scarborough, Whitby and Ryedale. John and Ruth have been talking to lots of people about these changes:

- Central Scarborough – Elders Street will change to become more of a Resource Centre
- Eastfield – Adult and Community Services are planning to be part of a new 'Extra Care' development at Eastfield (housing and care for people who need support)



- Changes to Burnside and Scarborough Training Centre – when the new services are ready people will not need to use buildings at Burnside and Scarborough Training Centre
- Ryedale – Cauwood will be resource for community provision for those with high/complex support needs and a ‘drop in’ space
- Whitby – Dalewood will be main provider of day time support

Copies of the consultation were available at the meeting. John and Ruth will provide more information at the October Partnership Board Meeting.



### **Regional progress on Valuing People Now**

Stuart Lomas said that the Regional Programme Board has been set up by Valuing People Now. The remit and membership for the Regional Programme Board has now been agreed. The Co-Chairs of the Partnership Board and Kathryn Holbrook will be sent copies of the minutes of the Regional Programme Board meetings.

The Regional Programme Board will give Partnership Boards a tool kit to ensure that Partnership Boards are meeting the aims of Valuing People Now.

Stuart said that Jenny Anderton from Valuing People Now and Gavin from the Regional Board could be invited to attend a future Partnership Board meeting to talk about the work of the Regional Board.



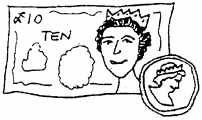
### **County Coordinating Group**

Stuart said that a North Yorkshire Coordinating Group is being set up to provide direction and rules for the local Learning Disability Partnership Boards, and to co-ordinate the report which needs to be sent to the Valuing People Regional Programme Board each year. The next meeting of the County Coordinating Group is on 30<sup>th</sup> July. Michael Pitts and Maria Kennedy have agreed to be representatives on the Group.

**Action: Carers Group needs to nominate a Carer Rep to attend the County Coordinating Group meetings and let Kathryn know.**

### **Inclusion North Advisory Council**

Stuart said that Inclusion North would like the Partnership Board to nominate representatives to join the Inclusion North Advisory Council. Nomination forms were available at the meeting.

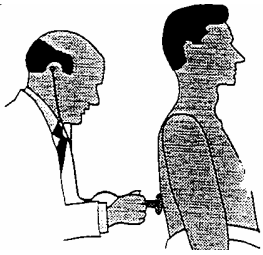


Stuart said that Anna Nockles, other representatives and himself are meeting with Sam Clark from Inclusion North to talk about whether the Partnership Boards are getting value for money from Inclusion North.



### **Acute Trust**

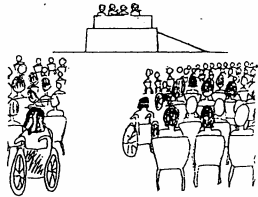
Nicola Owens said she met with Lynne Taylor and Richard Sunley, Chief Executive of the Scarborough NHS Trust on 22<sup>nd</sup> May. The meeting had been very positive and the Acute Trust is going to send a representative to the Partnership Board meetings on a regular basis. (See Nicola's report attached.)



### **Health Passports**

Lynne Taylor showed Board members a Hospital Passport and Cover for people with Learning disabilities, to be used when in Hospital. Lynne asked the Partnership Board to agree to fund the printing of the health passports.

**Action: Lynne to send details of the printing costs to Kathryn to bring forward to the Task Group Chairs meeting.**



### **Swanick Conference**

Emma Bowker said that Helen Beevers will be sending in a request for money from the Partnership Board to fund Speak Up Reps to attend the Swanick Conference.

**Action: Helen Beevers to send details to Kathryn Holbrook to bring forward to the Task Group Chairs meeting.**

The meeting finished at 2.30pm.

The next Partnership Board Meeting will be on 19<sup>th</sup> August 2009, 10.30am at Basics Plus. The meeting will be about Employment and Housing.

## **Group Discussions**

### **Group 1**

1. housing
2. working
3. support and family
4. moving service
5. school
6. Yorkshire Coast College

1. school
2. housing
2. family
3. work
4. moving services

### Schools

Making meetings better  
Better support for everybody  
Information  
Choice  
Open and honest

Like the DVD idea!

Transitions hotline? One was talked about for the modernisation of day services – would seem very appropriate for transitions.

### **Group 2**

1. Transitions Task Group, Review comment, feedback. Timescales.
2. Obtain feedback from people who are going to be using the service (Speak Up Forum) – easy read format.

\*separate protocol for people with autism.

### School

1. protocol           - review feedback  
                          - changed
2. easy read – accessible – understandable

3. Know what Transitions is about.  
When do they start to prepare.  
What age do they start having a School Action Plan  
Are there enough Reviewing officers re – transitions.  
- can they make a difference.

4. Identify mainstream pupils who need - transitions  
- Further Education

### Leaving College

Know what's available  
Problems that can arise  
Provider – on Board (with Task Group)  
Assurances that they will be supported, when making changes.

### **Group 3**

3 things we would like you to do:

1. Because transitions involves and links to Community Lives, Housing, Health, Employment and PCP there should be closer links with these task groups.
2. To look at key priorities in Valuing People Now and develop a plan of how these can happen for people in transitions.
3. Find a way to record and share information about what young people are saying that they want in their Person Centred Plan/Person Centred Review

Person Centred reviewing to be adopted across North Yorkshire

- Needs shift in attitude \*education\*
- Involvement of all key agencies
- Transitions team 16-25
- Interface with other agencies
- Engage with all task groups, for example, Housing
- Have a plan for supporting all objectives in Valuing People Now

### **Group 4**

Funding needs to be directed towards individuals.  
Need continuity of reviews/person centred plans.

Performance management

Look at individuals' needs rather than age.

Include in person centred planning  
Support for young people to enjoy a social life.

1. Be honest and open about whether resources are available for every individual.

Need more creative ideas for post-school.  
More educational opportunities after school.

2. Young people have aspirations to enjoy a social life in the community – recreational activities.

Problems for people in rural areas – miss their friends – need help with keeping in touch with friends.

Carers/parents support.

3. More links with supported employment and education.

Transition starts too early for some children.

Preparing for independent living/housing.

Funding/individual budgets – more information.

## **Group 5**

A

1. Clearer understanding and recognition of the meaning and process of transitions.

2. Inclusive process (ongoing life long).

3. Lack of resources.

4. No mention of action and protocols.

5. Consistent approach – information openly shared with all involved.

B

1. Agreeing what transitions is and then training/support/advice.

2. Named contact within a wider transition team to ensure the process is ongoing life long so people don't slip the net. Inclusive for all (Alert – refer, Education to take responsibility, advice and information).

## Group 6

What might get in the way:	How we fix it:
Very large area	A specific team – that is consistent over all areas
Multi agency	
Family relationships Possible conflicts	
Assessments coming too late	Needs to come earlier
Information Get real experiences of local people	More resources for transition care managers
	Children and Adult services to work together better
	Use Speak Up reps to talk to others about their own experiences
	A questionnaire
	Have examples of good transition Information packs DVD
	Person Centred Plan – use this as a first step to decide how to move forwards