

HEALTH TASK GROUP MEETING

**Minutes of the meeting held on 8.10.09
Main Meeting Room, Eastfield Clinic @ 2.00pm**

Present:	DJ	- Deborah Jeffery	Manager, Adult Nursing Team LDS (Chair)
	GM	- Dr George McIntyre	Carer Representative
	PB	- Dr Phil Bennett	Consultant Psychiatrist LDS
	LT	- Lynne Taylor	Health Facilitator, LDS
	GP	- Gillian Payne	Carers Representative
	GR	- Gill Rosser	Dental Hygienist, Northway Clinic
	NO	- Nicola Owens	Co Health Assistant
	SH	- Sue Haley	SALT LDS
	SC	- Scott Harrison	Care Manager
	SG	- Sue Glew	Team Manager, Milestone House

In Attendance: Di Burlingham Minute Taker LDS

1. Apologies

Apologies for absence were received

- Hilary Woodward, Modern Matron, Bridlington
- Kay Mansfield, WWFT
- Tracey Wright, Modern Matron, Scarborough
- Annette Enzor, Commissioning Manager, Vulnerable Adults
- Bridget Lentell, Service Manager, LDS
- Carla Pawson, Manager, Children's Health Team

Copy of minutes for information

Stuart Lomas, Partnership Board Lead
Mel Bradbury, Assistant Director - Vulnerable People and Third Sector
Steve Brookes, Senior Commissioner for Mental Health
Victoria Pilkington, Lead Manager for Learning Disabilities

2. Matters Arising

Working together feedback from the acute and mental health trust:

DJ – The representatives from the Acute Trust sent apologies. Group agreed to leave this item until the next meeting in December 09 to discuss benchmarking tool and pathways for LD clients. Concerns were raised that this suggested that LD was not high enough on the agenda. **Action - DJ to discuss with TW.**

Mental Health working together – see main agenda



Actions from last minutes

- PB/LT met Mark Andrew and had a useful meeting
- Partnership Board feedback – GM/GR – Response from letter to commissioning was bland. AW taking her concerns further with PALS. New Deputy Director of Dental Services starts 21.10.09 Philip Ingleburn who will be pulling the service together and service should improve by end October 09. DJ/LT had attended a LINKS Meeting where Dental was raised and both found the meeting useful. Concerns were mainly around theatre waiting times – Responsibility of Commissioners? Partnership Board have written for further information regarding theatre access for dental patients.
- DJ has spoken to Simon Valente who will be attending a future meeting and arranging training for the calendar
- DJ – Forms sent to Kathryn Holbrook re admin time spent on Health Task Group
- Yorkshire Coast College (lack of courses) – **Action - DJ to follow up at Task Group Chairs**
- Service User Involvement – **Action DJ to take to next Task Group Chairs**

PB – A discussion was held around the Mental Health Trust Working Together Document and how this works in practice. Generally it was felt that relationships were good and a good service was provided for people with LD. Some positive work had already been completed following the document i.e. new easy read CPA paperwork and working in a more person centered way. Some questions were raised and discussed. **Action _ PB to make a couple of points more explicit. Agenda item for 6 months time (Review)**

A discussion was held about the amount of time that is allocated to health on the Partnership Board Agenda and how the agenda is agreed. The group discussed the criteria for funding projects long or short term. **Action – DJ to request a slot next Autumn to discuss MH issues and raise concerns at Task Group Chairs.**

GP advised the group that a county wide survey is being carried out following the Death by Indifference Document. Health and Social Care are collaborating on this and the initial report will be out by December 2009 to the Partnership Board and Safeguarding Board.

GM/PB ? how to take forward.

4. Health Facilitator Feedback – LT

VP had taken up the Information Sharing issues. Mark Andrew had written to Mel Bradbury and has asked if the LDS could share their data base with the acute trust. (From last minutes TR is looking at a system to flag up LD patients). Local Authority are now sharing information with GP's and their contact is Anna Nockles. The responsibility is being passed back to GP's to collect this. **Action - GM asked if LT could check with commissioning that all GP's were taking advantage of the new information sharing systems and how?**

Learning Disability Policy document has now been amended following LT/PB's recommendations.

LT continues to network, looking at acute consent form, attending Equality and Diversity Group and trying to access the Regional Acute Group. LT meeting PCT E and D Lead with a view to funding a liaison post. LT/DJ and BL to meet with Denise Potter and Teresa French to discuss the Proposal for a Liaison Nurse at the Acute Trust. The bid hoped to be for 18mths full time, will be joint funded, 3 days from the Acute Trust and 2 days from PCT. A second bid will also be submitted to Partnership Board from the Acute Trust to employ a service user and support to feed into the Equality and Diversity Board.

DES Training going ahead – 29.10.09 WHITBY, 6.11.09 SCARBOROUGH, 10.11.09 MALTON.

Charitable Funds are now funding – Health Card, Lynne to hold a launch day 'Three Steps to Better Health' which will include the roll out of the following:

The New Health Action Plans (training also being offered)
The New Help Card
The New Hospital Passport

GM asked if Social Care could add something to their assessments to trigger these health actions. **Action** - SH to ask to add to Person Centred Review. **Action** - DJ will also look at adding these to the CPA paperwork.

GM has written to PCT Coordinating Group regarding Consistent Symbols.

11. Any other business

- DJ to contact Podiatry and Dietetics to ask to move to February meeting as December needed for Acute Benchmarking Tool.
- New LD Awareness Training Package available for the public
- GR - ? about Smoking Cessation Info for Training – DJ/LT forwarding info to GR
- **Summary of Actions:**
- **Action** - health task group to review feedback form Big Health Day Feedback on the 9TH October in December meeting.
- **Action** – Benchmarking tool from Acute Trust to be discussed at next Health Task Group (Dec09). This item will be first agenda item at the next meeting. DJ to contact TW
- **Action** –DJ agreed to feedback concerns about service user involvement in Partnership Board to task Group Chairs.
- **Action** - SH to ask to add health actions to Person Centred Review. **Action** - DJ will also look at adding these to the CPA paperwork.
- **Action** – DJ to contact Podiatry/Dietetics to ask them to move their slots onto February meeting

- **Action** - DJ to follow up at Task Group Chairs - Yorkshire Coast College (lack of courses)
- **Action** _ PB to make a couple of points more explicit on Mental Health Working Together Document. Review in 6 months
- **Action** – DJ to request a slot next Autumn on Partnership Board Agenda to discuss MH issues and raise concerns at Task Group Chairs.
- **Action** – Agenda item for 6 months time - to review county wide survey of Death by Indifference Document
- **Action** - LT to check with commissioning that all GP's are taking advantage of the new information sharing systems and how?

FUTURE MEETINGS:

8.10.09	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
3.12.09	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
4.2.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
1.4.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
3.6.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
5.8.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
7.10.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
2.12.10	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC
10.2.11	2.00PM	MAIN MEETING ROOM, EASTFIELD CLINIC