Scarborough, Whitby & Ryedale Learning Disability Partnership Board Minutes 16th December 2009 at Falsgrave Community Resource Centre

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1. Introductions

Michael welcomed everyone to the meeting.

People said who they were.

2. What we talked about at the last meeting

The minutes were agreed.

3. Things we have done since the last meeting

Page 4 - Provision of therapy

The Co-Chairs wrote to the Primary Care Trust about speech and language therapy support. The Trust has replied. If you would like a copy of the letter, please contact Kathryn Holbrook.

A copy of the letter has been passed on to the Chair of the Health Task Group.

Page 4 – County Coordinating Group

The County Coordinating Group met on 11th December and talked about the following:

- The County Coordinating Group has been set up so that the four Partnership Boards in this County can work together.
- Concerns were raised that Partnership Boards might stop.
- A paper was taken to the County Coordinating Group about a Co-Chair for the Group. The paper was not good.
- The Group agreed that the current Partnership Board Chairs could share the role as Chair for the Group. The Harrogate Partnership Board Chair will Chair the Group for the first year.
- A Co-Chair will be appointed.
- The Group talked about money. The Partnership Boards are under pressure to spend less. It is possible that funding may be reduced in the future.

The next meeting is on 1st February 2010.
Page 5 – Dentistry

The Co-Chairs wrote to the Primary Care Trust about dental services. The Trust has replied. If you would like a copy of the letter, please contact Kathryn Holbrook.

Board members agreed that it would be helpful if the Trust could provide responses in an easy read format in the future.

Ali Wilkins also wrote to the Primary Care Trust and the Trust has replied. Copies of the letters have been passed on to the Chair of the Health Task Group.

Page 6 – Speak Up Report – Big Health Day Feedback

The Partnership Board has written a letter of concern to the Strategic Health Authority about the big health day feedback. There has been no reply.

Page 7 – Yorkshire Coast College

The Partnership Board is setting up a meeting with John Kenyan (Yorkshire Coast College) and Bonny Hodge (Grimsby Institute) to talk about the provision of learning for people with profound learning disabilities.

Page 11 – Transport

The Partnership Board has sent a letter of complaint to Arriva about the bus services in the Whitby area. Arriva has replied. If you would like a copy of the letter, please contact Kathryn Holbrook.

A copy of the letter has been passed on to the Chair of the Developing Community Lives Task Group.

Action: Partnership Board to write a follow up letter of concern to Arriva about the irregular provision of low level access buses.

4. Speak Up Reps Reports

The Speak Up Reps talked about the Interviews that were held in November for the new Speak Up Reps:

- 8 People were interviewed.
• The following people were successful:
  o Scarborough – Emma Bowker and Lindsay Middleton
  o Whitby – Anthea Morley
  o Malton – Fiona Wood
• Damien helped to choose the new Reps. Damien had talked
  about what Reps do and asked lots of questions.
• Maria, Stewart, Annabel and Emma had also helped to
  interview people.
• People had to give a presentation. Anthea showed her
  presentation about what she did the day before her interview.
• Lindsay introduced herself. Lindsay had talked with her
  parents about becoming a Rep and they had supported her.
  Lindsay’s mum passed away recently, so Lindsay is glad that
  she managed to become a Rep.
• Emma talked about the interviews and how she had been
  nervous.
• Steph said that the interview process highlighted to the
  support workers about how much work is involved for Speak
  Up Reps.
• There will be an overlap between the current Reps and the
  new Reps until April 2010.

The Speak Up Reps talked about the last Speak Up Forum which
was about money:
• Anna Nockles came to the Forum to talk about day services
  and money.
• Members of the Forum were given two votes for what they
  wanted the Partnership Board to spend money on for 2010-11.
  The results were:
  o Speak Up Support – 18 votes
  o Partnership Day – 16 votes
  o Person Centred planning – 5 votes
  o Acute Liaison Nurse – 5 votes
  o Older Carers Project – 6 votes
  o Carers Forum – 0 votes
• Elaine Wright came to the Forum to talk about personal
  budgets. Members of the Forum were interested in finding out
  more. Helen Beevers has passed on the information to Anna
  Nockles to look in to.

The next Speak Up Forum is on 26th January at Elders Street.
5. Carers Reps Reports

Jean Riley talked about the Carer Reps Team Meeting on 8th December. The team had talked about the following:

- An update from the last meeting included:
  - The development of ID badges for carers
- Concerns were raised about the role of the County Coordinating Group.
- Work will start in the New Year on the pedestrian crossing outside Brookleigh.
- 3 recent meetings about housing were arranged at short notice and then cancelled without giving notice.
- Support was given for the Acute Liaison Nurse Post funding application for 2010-11.
- There is no Carer Rep on the Person Centred Planning Task Group.
- There are now 2 places available on the Transitions Task Group.
- Concerns were raised about low wages for carer workers.
- There is a North Yorkshire Coast Community Strategy Consultation taking place that includes issues about transport, housing and safer communities.

The next Carer Forum is on **28th January** in Pickering.

6. Provider Forum Report

Ruth talked about the Provider Forum held on 7th December:

- Sylvia Barrett came to the Forum to talk about the Mental Capacity Act and the issue of best interest decisions.
- Sylvia is the Mental Capacity Act & Deprivation of Liberty Safeguards County Coordinator.
- The session had been easy to understand as there had been no jargon.

The next Provider Forum is on **15th February** at North Yorkshire House.

COFFEE BREAK
7. Quality

George McIntyre talked about the work of the Quality Task Group:

- The Task Group had not been meeting for a long time.
- The Task Group has now been meeting since January 2009.
- George McIntyre and Emma Bowker are the Co-Chairs
- The Task Group has been set up to look at how well work and projects are happening.
- The Task Group has been looking at projects that have been funded by the Partnership Board.
- In the future, the Task Group hopes to look at services for people with learning disabilities.
- All projects that are funded by the Partnership Board have had to complete a spending report to show how much money has been spent and how the projects have worked.

George talked about the following projects and work:

Partnership Board Admin Post:

- Agreed that support is going well
- The Board funded the post for 10 hours a week. The post needed more time to do the work involved so 2 extra hours a week were agreed from September 2009.
- The post holder sends out lots of information and meetings are well organised. The post will need extra hours in the future.

Speak Up Support:

- Extra money was spent in 2009-10 that was left over from 2008-9.
- People are happy with the service.
- At the last Speak Up Forum it was clear that Speak Up Reps had lots of knowledge about the Partnership Board, the Task groups, Valuing People Now and the role of the Reps. This shows what progress has been made.
- People who attend the Forums complete an evaluation about the venue, what has worked well and what went wrong.
- The Quality Task Group is looking at how best to measure how well the service is working. Suggestions included:
  - The Group could look at the development of the Speak Up Reps and the level of involvement of Speak Up Reps at the Partnership Board.
  - The Group could look at the potential impact on peoples’ lives and measure progress at a later date.
need to be asked at the start of work and asked again at a later date – like an appraisal.
  o A few years ago an independent evaluator came to a Forum and suggested changes. This is a one off evaluation and did cost money to do.

Inclusion North:
  • Inclusion North provides training sessions about the provision of services and training for people with learning disabilities to live and work better.
  • The Quality Task Group sent out questionnaires about Inclusion North. There was a range of responses. Some people felt that Inclusion North was really good and others felt that Inclusion North were not very useful.
  • Inclusion North are capable of being good if Inclusion North are well briefed for the event or training session.
  • The partnership Board may not be able to afford the subscription for 2010-11.
  • The Partnership Board does have some credits left for 2009-10.
  • Noted that the Partnership Board can find speakers to provide information and training more locally.
  • Inclusion North does have a skills bank. The Partnership Board could use Inclusion North’s evaluation tool kit.

Person Centred Planning:
  • The Quality Task Group talked to people about heir experiences.
  • An increasing number of people are having a person centred plan.
  • Concerns have been raised about measuring how good the plans are.
  • Emma Bowker and Helen Fortnum did a role play about Emma’s experience of having a person centred plan. The following comments were raised:
    o Emma felt stressed and unsupported in getting ready for the plan
    o Emma was unable to invite everyone she wanted at the review as the date for the review had to be changed. Emma would have preferred a new date.
    o Emma did feel that she said everything she wanted to say at the review.
    o There was not enough time to talk about everything at the review because there was a time limit on the room.
Emma did feel listened to.
- Some changes have happened and some of those changes are good.
- At the end of the process, Emma still feels frustrated as some issues still need to be sorted out. These issues are now being sorted by Emma’s support network.

- Phil Bennett said that changes are being made to the health reviews. Phil would welcome feedback from Emma and the Quality Task Group about what is good and bad about the person centred planning reviews.

Health Facilitator Post and support:
- People are impressed with the health facilitation post and support. People are happy with how things are working.
- The Primary Care Trust has now taken over the funding of the post.
- The Quality Task Group will still be interested in the quality of health facilitation.

Market Place Events:
- Lots of people went to the market place events and people thought they were good.
- The events have been useful in providing information to people with learning disabilities and services and events.

Carer Seminar:
- The event is good and people like them.

Carer Forums:
- The Forums are an opportunity for carers to let Carer Reps know about any issues.
- The role of the Carer Reps needs work.

Learning Disability Awareness Training:
- The training is being prepared and has not happened yet.
- The training needs to happen and work well.

Workforce training calendar support:
- The calendar has been produced and is being circulated.

Older Carers Project:
- Older carers have been identified, contacted and supported.
- Concerns have been raised about the age issue.
Uchooseswr.com website:
- The website has improved and is being used
- There are still some gaps and work can be done to make changes.
- Some people do not have access to the internet. People with learning disabilities do get support to access the internet at libraries. Advocacy Alliance will do more work to support this.

George talked about the future of the Quality Task Group:
- The Task Group hopes to be able to provide advice and support to projects with measuring quality. The Task Group will work with specific groups on developing work. For example, members of the Task Group will be meeting with Advocacy Alliance to talk about Speak Up support.
- Funding applications have to say how projects and work will measure how good things are working.
- The Task Group hopes to link and share expertise through the County Coordinating Group.

LUNCH BREAK

8. Money

Anna gave the following background information about money:
- In 2009-10, the budget was £119,000 and some money was carried forward from 2008-09.
- The money used to be managed by the Primary Care Trust, but is now managed by North Yorkshire County Council.
- The money is called the Learning Disability Development Fund.
- The money is not ring fenced and the money may be less.
- This year, the Partnership Board has been given a budget of £93,000.
- This year, the Partnership Board is not allowed to carry any money forward from 2009-10.

Anna talked about what money was agreed for 2009-10 and the requests for funding for 2010-11. (See powerpoint presentation attached.)
Anna said that the Task Group Chairs met to talk about the funding applications and a smaller group met to make some recommendations for the Partnership Board meeting. Anna listed the recommendations. (See powerpoint presentation attached.)

The following comments were raised at the Partnership Board meeting:

- Speak Up wages will be slightly higher.
- The budget for expenses has been reduced a lot.
- A small group (Anna Nockles, Michael Pitts, Helen Beevers and Elizabeth Richards) has been set up to look at the coordination of attending events and meetings.

**Action:** Members of the Partnership Board to let this group know what regular meetings people attend.

- The Inclusion North subscription is lower this year. It is with huge regret that the Partnership Board cannot afford it. It is unlikely that the Partnership Board will be able to buy in services from Inclusion North due to the costs.
- The Adult and Community Services team has looked at reducing the contribution for person centred planning. Person centred planning is a requirement of Valuing People Now. Person centred planning is not a statutory requirement for Health or Adult and Community Services.
- The carer funding application has had to be reduced. Some admin support for the Carer Forums can be provided through the Partnership Board admin post.
- The Partnership Board can only offer £7,000 towards the costs of the Acute Liaison Nurse post. If money becomes available, more money could be offered. The Partnership Board does support the application for this post. The Acute Trust has agreed funding for the post for 18 months. The Primary Care Trust (PCT) has not confirmed funding yet. The health team will have to resubmit a bid with the PCT and Acute Trust. The health team will look at the possibility of reducing the post to part-time hours.
- The County Coordinating Group has talked about how funding may be reduced in the future. At the County Coordinating Group meeting, Kathryn Smith asked Partnership Boards to provide a list of priorities and what the Boards would be willing to cut if funding was reduced. Board members would like more information from the County Coordinating Group about how these cuts in funding have been made.

**Action:** Anna Nockles will contact the data analyst for further information. Partnership Board to write a letter of concern
about the cuts in funding to the County Coordinating Group.

Board members were invited to vote on the recommendations for funding for 2010-11:

Support - 14 votes
Against - 0 votes
No votes - 0 votes

Anna thanked everyone for their support in coordinating and negotiating the funding applications.

If the funding is reduced more, Anna Nockles will call a meeting of Task Group Chairs in order to make recommendations for the next Partnership Board.

Noted that interests should be declared at future meetings when funding is being talked about.

9. Anything Else

Dates, Topics and Venues of the Partnership Board for 2010

The Dates, Topics and Venues of the Partnership Board meetings for 2010 were circulated to members of the Board to note.

Dr Foster Report

Dr Foster’s Report classes Scarborough Hospital as the second worse in the country and gives the hospital the lowest score possible for patient safety.

Richard Sunley, Chief Executive, Scarborough Hospital has invited people to a meeting on 23 December, 9.30-10.30am at the Hospital.

Richard Sunley will Chair the meeting and will be joined by Mark Andrews (Medical Director) and Dianne Swiers (Deputy Chief Nurse). They will provide the Trust’s comments on the Dr Foster Report.

Lynne Taylor is attending. Anna invited other members of the Board to attend the meeting or to pass comments to Lynne to feedback at the meeting.
Regional Programme Board

Every Partnership Board has to complete an Annual Report. The County Coordinating Group will write a covering report and submit all the Annual Reports for this County to the Regional Programme Board. Valuing People Now has prepared a tool kit to help Partnership Boards to write their Annual Reports.

**Action:** Task Group Chairs will talk about preparing the Annual Report at the Task Group Chairs meeting on 18th December. A draft Annual Report will be prepared for the Partnership Board to talk about on 24th February.

Valued in Public – Job in the Council

Anna said that Inclusion North held a Valued in Public event to talk about helping statutory organisations to work out how to employ more people with learning disabilities.

The Valued in Public team would like to run a session with elected members and senior officers within North Yorkshire County Council to get them on board and get them to agree to employ more people with learning disabilities.

The Partnership Board agreed that Inclusion North could use half of one of our vouchers for this to happen.

The next **Partnership Board Meeting** will be on 24th February 2010, 10am at Pickering Memorial Hall. The meeting will be about Valuing People Now.

You can bring your own lunch or there are plenty of cafes and shops nearby.