

Day and Employment Task Group,
Notes of meeting held @ Elder Street on
30th September 2008

Who was there?

Avis Turner,
Greg Jackson,
Chris Jackson,
Pam Ryder,
Pete Smith,
Brian Wood,
Ruth Major,
Elaine Constantine,
Sue Mann,
Helen Fortnum,
David Keeton,
Rebecca Buckle,
Andrew Wright,
Nicola Owens,
Stuart Finney,
John Lawson,
K Hamabache,
B Little,
M Lindsay,
Sheila Morley,
Ruth Collin

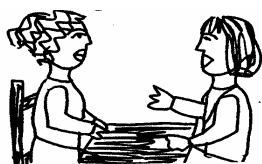
Who was not there?

L Dixon

Introductions.

People introduced themselves and were welcomed to the meeting; Maureen Lindsay was thanked for coming from the care Management team. Apologies were given to all for the smaller room the meeting was being held in, Ruth, David and John to look at alternative places to meet in the future if the large room is going to be busy,

Jane Jordan's role as Community Resource Worker ends today and the Task group wish her well and thank her for her work over the past year which will be continued through Adult and Community provider Services



Matters from last time

- 1) David K updated the meeting on issues about links with Job Centre Plus - not much to report back at present, however at the Employment Task Group Meeting on the 6th October Debbie Stuart from Job Centre Plus will be attending so details will be available,
- 2) Elaine C told us that Supported Employment opportunities were growing in the Whitby area.
- 3) Dates for future meetings were set as follows; where the meetings will take place will be clear on the agendas for each meeting,
25th November,
20th January,
17th March,

David K added that the Employment Task group dates would be discussed at the next Employment task group 06/09/08

- 4) Concerns raised by Avis and others that Yorkshire Coast College were again not managing to address the area issues and needs, Ruth, John and David to raise concerns with Anna Nockles and the Task group chairs and look at sending a letter from the Partnership Board to YCC Management noting concerns, Jane Anderson Hawks is again the link person at YCC contact to be made by co chairs again and future dates of meetings to be sent to her RC to do.

Main meeting Agenda

Partnership with families

- a) Introduction – John Lawson (Adult and Community Services)
John reminded us about what Valuing People Now says about working with families and how when we all work together we can get the best outcomes for people, working in “Partnership” together means that we need to Ask and to listen to all the people involved and make sure that the families (parents, grandparents, Aunt's and Uncles, sons & daughters, and people important to you) are all part of any plans for people when looking at the future.
Partnership can mean,

Doing things together, 2 or more people, 2 or more groups,
Making things happen, doing things better

b) Working with Families – Sheila Morley (carers Resource)

Sheila talked to us about Working with families from her role as a parent and carer and presented some information on a screen the main points from this were,

Communication – should be 2 way,
We should all know who to contact, a named person that can help,
Always use words that we can all understand,
Older carers may need reminders, more time and explanation,
We need to know who does what and why,
Person approach/family approach,
Time to share, talk and be honest and open so we can all move on,
Do what you say you will do,
Think about how changes will affect the family,
Money/budget it is the family pot,
Plan early for the future,
Listen to all people involved,

c) Working with Families – David Keeton (Connections)

David talked to us about the importance of working with families from his role/job as a careers advisor, David introduced two short role plays involving Rebecca Buckle as an individual coming for help looking for a job, and Ruth Collin as a parent/carer.

The two sessions were very different, they both showed how an interview could take place

a) By not communicating, explaining and listening properly
b) By showing how different the session could be if all involved planned, actively listened and communicated with each other properly,
We agreed that the second interview was the one we found more helpful for all involved.

NCH – Now called “Action for Children”

Kate Hamabache explained how Action for Children was working with Adult Services to give individuals a “Slow Smooth Transition” some further points were made that can help people move through the process successfully,

Individual pace,
Time to learn to trust,
Taster sessions for people,

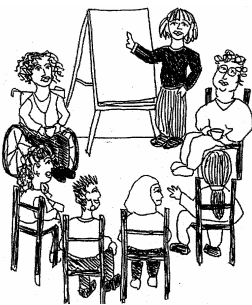
Advocates,
Working together,
Evening social clubs – Open Arms (Tue evening activity group)
As a whole group we looked at our “TOP IDEAS FOR ACTION”

- 1) **Simple Words, Easy Read.**
- 2) **Do what you say or explain Why not,**
- 3) **Be realistic – with targets and goals, timescales and review regularly,**
- 4) **Respect each others opinions,**
- 5) **Named contact person,**
- 6) **LISTEN.**
- 7) **Promote what is good – honest true reflection, learn from mistakes, good news stories,**
- 8) **Gradual individual change,**
- 9) **Good planning – What, when, how, who and why ask Are the right people involved?**
- 10) **Good information up to date and clear,**
- 11) **Communication 2 way, sign posting process if contact not available, Ensure all people involved are aware,**
- 12) **flexability,**

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What next

Ruth to Print the top Ideas as a separate list and attach to the minutes so we can use the list as a tool for planning, we all need to **USE the list when we can,**



Next Meeting

25th November to look at the next agreed action point following **Valuing People Now – How we spend our Day/evenings**

R M Collin