



Scarborough Whitby Ryedale Learning Disability Partnership Board



Provider Forum

Minutes of Meeting on 15th February 2010

Who was there:

Lesley Dixon – Dalewood House, Whitby
Paul Barker – Basics Plus
Avis Turner – Basics Plus
Bronia Hawkins – MENCAP
Louise Booth – Derwent Cottage
Andrea Whitehall – Derwent Cottage
Veronica Kelly – Milewood
Martin Miller – Avalon
Anna Nockles – Adult and Community Services
Graham Peary – NYCC Contracting
Linda Hall – NYCC Contracting

Who Couldn't come:

Mike Smith – Milewood Healthcare Ltd
Chris Holliday – Acorn
Ruth Collin – Adult and Community Services

Contracting:

Graham spoke about developments that have happened in the contracting team since September 2009. A new Assistant Director, Mike Webster, has been appointed. There are two teams, one covering contract compliance and quality, the other procurement.

The team is now able to do quality assurance visits. The intention is not to duplicate the work done by CQC but to build relationships and help develop services.

The Procurement team will be looking at retendering for contracts that have expired. This will be done on a rolling programme. Letters telling providers about this will be going out shortly.

Graham explained that for contracts of up to £5000 the Council must demonstrate best value. For contracts of £5,000 to £50,000 we need to get quotations. Contracts of more than £50,000 need to go out to tender. This can be a one stage process or a two stage process where the provider must submit a Pre-qualification Questionnaire (PQQ).

Information about tenders is advertised on the SCMS website. Adverts are also placed in relevant newspapers and journals. In this area it may be Community Care and The Yorkshire Post.

Meetings for Providers

Avis and Lesley reported back about meetings that providers have been invited to meeting with Contracting and Procurement and Strategic Commissioning.

Learning Disability Partnership Board Partners Day

This will be happening later in the year. John Lawson is co-ordinating a group of people to organise this event. A representative from the Provider Forum is needed. Avis agreed to do this.

Future Meetings:

The next meeting is on 19th April. The Provider Forum would like to know more about the NYCC LD restructure at that meeting.

Meetings for the rest of the year will be at North Yorkshire House on:

17th June 2 – 4pm
9th August 2 – 4pm
11th October 2 – 4pm
6th December 2 – 4pm

Anna Nockles
15th February 2010