

Quality Task Group 2nd April 2009

Who came :

Anna Nockles ✓
Emma Bowker ✓
Maria Kennedy ✓
Steph Curtis ✓

Who didn't come :

George McIntyre - apologies
Heather Cunningham ✓
Julie Graves ✓ (minute taker)

What was discussed :

1. Checking on 'Person-centred planning'

Anna Nockles – will be checking the number of plans are done

Emma Bowker – will talk to people at the Speak Up forum to see what they thought about their Person Centred Plans.... Some people might forget that they'd had one, or mix their PCP up with their review..

Heather Cunningham and Julie Graves – will meet to design questions to ask before a plan, to check during a plan and to follow up after a plan

Heather Cunningham– will consider being an 'independent assessor' and observe 2 plans

Liz White – will be invited to a question and answer session at a Quality Task group meeting to discuss how plans are adapted to different situations

Quality Task group – will produce a report for the LDPB and NYCC for the next Quality Task group meeting

2. Checking on the Carers Seminar

Julie – will design a questionnaire for carers to find out what they thought – it will check the venue, catering, what they've learnt, what they didn't like ..

Maria and Emma – will ask people to complete the questionnaires on the day and explain it is for the Quality Task group

Workshop leaders – will give feedback using an evaluation sheet

3. Carer Forums

Julie – will do a verbal check at the Whitby forum on July 9th (Whitby)

Julie - will produce a report for the Quality Task group

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4. **Swanick Conference**

People who went - to the conference will do a verbal report at the LDPB on 22nd April 2009

5. **Inclusion North subscription**

Quality task group - will A questionnaire will be given out at a LDPB – it should include some information about what we get for the money.

6. **Older Carers Project**

Steering group – will design a way to get feedback via the Carer Forum

SRCR volunteers – will do telephone evaluations using their existing systems

Sheila – will provide statistics about those getting regular telephone contact

7. **Community Awareness Events – 3 planned in S, W and R**

John Lawson - will organise a written report from each, to include numbers attending, what has been learnt, what was useful – would people come again?

8. **Uchoose website**

Anna – will check that it is updated regularly

Emma and Maria – will check if people use it at the Speak Up forum

9. **Training Calendar**

Anna – will check with Di Burlingham to see if a) it exists for 09/ 10

b) it is up to date

c) it has been circulated to the right people

10. **Training in the Community – joint Health and NYCC money**

Anna – check training is taking place and expenses money is being claimed

11. **Next meeting** : 16th June 2009, 9.30 – 11.30am at North Yorkshire House