



**Scarborough, Whitby and Ryedale Partnership Board  
Task Group Chairs Minutes  
26<sup>th</sup> February 2010  
North Yorkshire House**

**1. Who came:**

Emma Bowker	Advocacy Alliance - 01723 363910
Rebecca Buckle	Advocacy Alliance – 01723 363910
Ruth Collin	01609 534511 <a href="mailto:ruth.collin@northyorks.gov.uk">ruth.collin@northyorks.gov.uk</a>
Steph Curtis	01723 363910 <a href="mailto:stephcoastandmoors@hotmail.co.uk">stephcoastandmoors@hotmail.co.uk</a>
Kathryn Holbrook	01609 533190 <a href="mailto:Kathryn.holbrook@northyorks.gov.uk">Kathryn.holbrook@northyorks.gov.uk</a>
David Keeton	07515 069893 <a href="mailto:David.keeton@igengroup.co.uk">David.keeton@igengroup.co.uk</a>
Maria Kennedy	Advocacy Alliance 01723 363910
John Lawson	01653 696588 <a href="mailto:john.lawson@northyorks.gov.uk">john.lawson@northyorks.gov.uk</a>
Anna Nockles	01609 534651 <a href="mailto:anna.nockles@northyorks.gov.uk">anna.nockles@northyorks.gov.uk</a>
Diane Parsons, Senior Policy and Partnerships Officer	01609 532750 <a href="mailto:diane.parsons@northyorks.gov.uk">diane.parsons@northyorks.gov.uk</a>
Michael Pitts (Chair)	01723 870453 <a href="mailto:michael_pitts@tiscali.co.uk">michael_pitts@tiscali.co.uk</a>

**Who couldn't come:**

Helen Beevers	01723 363910 <a href="mailto:hb_advocacyalliance@yahoo.co.uk">hb_advocacyalliance@yahoo.co.uk</a>
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	Deb Jeffery	01723 581344 <a href="mailto:deborah.jeffery@acute.sney.nhs.uk">deborah.jeffery@acute.sney.nhs.uk</a>
	Bridget Lentell	01723 581344 <a href="mailto:Bridget.Lentell@acute.sney.nhs.uk">Bridget.Lentell@acute.sney.nhs.uk</a>
	George McIntyre	01723 368994 <a href="mailto:gbm@georgemcintyre.co.uk">gbm@georgemcintyre.co.uk</a>
	Elizabeth Richards	01723 850155 <a href="mailto:elizabeth@carersresource.net">elizabeth@carersresource.net</a>
	Carla Pawson	01723 581344 <a href="mailto:carlapawson@nhs.net">carlapawson@nhs.net</a>



## 2. Sustainable Community Strategy for North Yorkshire

Michael welcomed Diane Parsons to the meeting.

Diane talked about the North Yorkshire Strategic Partnership (NYSP). The aim of NYSP is for lots of different organisations to work together to make North Yorkshire a better place to live, work and enjoy.

The Sustainable Community Strategy is a plan that looks at life for people living in this County. The County Council wants to update the plan to make sure that they are thinking about the most important issues.

The plan has 10 priorities:

- Access to services and public transport
- Affordable housing
- Alcohol (harm to health/reduce bad behaviour due to alcohol)
- Children and young people
- Community cohesion (links)
- Community safety
- Economy and enterprise (developing business/employment opportunities)
- Environment
- Health and wellbeing
- Older people

Diane wanted to know what Board members thought of the plan. The following comments were made:

- The plan is good in colour
- The pictures and writing are clear
- Local areas have been updating their plans – this information needs to be included
- Other local plans need to be included – children’s services, transport
- Transport is important for a big rural County
  - Concerns that people can only use bus passes from 9am or 9.30am – no progress has been made
  - Concerns about Arriva bus services in the busy summer period – Arriva are now making some good changes
  - Training of staff – some training has been provided
- Housing is important –
  - People need to know that housing is important - the Housing Task Group has representatives from different housing providers and Scarborough/Ryedale Councils. Members of the Housing Task Group have been invited to the Ryedale Housing Forum.
  - Need a variety of different types of housing
  - People need to have a choice - Housing Task Group have developed a leaflet about how to find a house
- Employment – people need to be advised on work opportunities in the area
- Community safety is important – there has been lots of work about being safe:
  - The police have been to a Partnership Board meeting to talk about safety
  - Speak Up Reps have had hate crime training
  - Keep safe centres have been set up – libraries and other centres linked to learning disabilities

Diane said that the County Council will write a new draft plan. Diane would like to share the new draft plan with members of the Board during the Summer.

**Action: Diane will get in touch with Kathryn to find a date to meet with Board members.**



### **3. What we talked about at the last meeting**

The minutes were agreed with the following change:

Rebecca Buckle and Emma Bowker had sent their apologies.



## Page 2 – Yorkshire Coast College

Anna, Ruth, Michael, Jean Riley and Jane Jordan met with Bonny Hodge and Steve Parsons to talk about learning provision for people with learning disabilities.

The following points came up at the meeting:

- Bonny Hodge has had lots of experience of running courses for people with learning disabilities and working in partnership with other services.
- The College is committed and has been talking with the County Council.
- The College would like to provide a course starting in September but cannot commit to that date
- The College could run courses in County Council buildings – Anna and Ruth felt that people need the college experience
- The College may be able to run courses from the Westwood Campus as it would be central and accessible – Anna and Ruth had offered support about changing facilities. The Scalby Road Campus is not suitable for people with high support needs.
- Bonny would like the College to be involved with the Partnership Board
- The Partnership Board may be able to use the College for meetings

**Action: Kathryn to send Bonny the Partnership Board meeting dates, contact details and dates for the Transitions and Employment Task Groups. Kathryn to add Bonny to the Partnership Board mailing list.**



## Page 2 – Admin Time

Anna has sent an email to Resource Link to change the Admin Post Contract to 18.5 hours from 1<sup>st</sup> April 2010.



## Page 4 – Employment Task Group – Jobmatch

John Lawson and David Keeton will look into Jobmatch some more.



## Page 5 – Transitions

Carla was unable to come to the Task Group Chairs meeting but sent an email message about the work of the Transitions Task Group:

- the Task Group talked about the wider issues of Transition
- the Transitions Task Group will be looking at a person's life

journey to find important parts of transition

- the Task Group will:
  - prioritise these important parts of transition
  - look at examples of good practice
  - look at the possibility of developing positive pathways for these important times.

**Action: Kathryn to let Carla know that the Task Group Chairs were happy with this work.**



### **Page 5 – Carer Forum**

David Keeton and Julie Graves have met to talk about the Carer Forum joining in with the Moving on Event.



### **Page 5 – Speak Up Rep involvement**

Speak Up involvement at Task Group meetings can be difficult sometimes. There have been some staffing and transport problems. Task Group Chairs need to look at where the Task Groups meet to make it easier for self advocates to come.

It has been difficult for Carol Patterson to come to lots of Partnership Board meetings.

**Action: Partnership Board to write a letter of concern to the Wilf Ward Family Trust.**



### **Page 7 – Annual Report**

Michael said that people with learning disabilities need to be involved in signing off the report.

Anna said that the Task Group Chairs need to provide information for the Report about the Task Groups and the work of the Partnership Board.

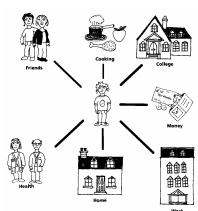
**Action: Kathryn to collate information from the Task Group Chairs. Kathryn to send the report on to Speak Up for comments and return to Anna.**

## **4. Reports from Task Groups and Forums**

### **Person Centred Planning Task Group**

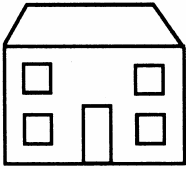
John talked about the following:

- John met with Emma to talk about her person centred plan
- Ray Clarke is a new Carer Rep on the Task Group
- It is hoped that Chris Robinson will join the Task Group. Chris



uses services in Ryedale. Task Group meetings will be held in Ryedale.

- Person centred planning should underpin all our work. The Partnership Board will need to decide if a Person Centred Task Group is needed in the future.



### **Housing Task Group**

Anna talked about the following:

- A subgroup of the Housing Task Group has been designing a housing leaflet. Changes are being made following the last Task Group meeting. The redrafted leaflet will be sent on to Speak Up for their views.
- Mencap and Avalon have agreed to pay for the leaflet to be printed.
- The next meeting is about choice based lettings. Yorkshire Housing and Ryedale District Council will be attending.



### **Quality Task Group**

Emma talked about the following:

- Emma met with John to talk about her person centred plan.
- At the December Partnership Board meeting Emma agreed to meet with Dr Phil Bennet to talk about person centred plans. Phil wants to make health plans more person centred. The meeting was cancelled and Emma is waiting for a new date.
- The Quality Task Group is meeting on 2<sup>nd</sup> March.



### **Developing Community Lives Task Group**

John and Ruth talked about the following:

- The Task Group has been doing lots of group work and action plans are being developed
- Jacky from Advocacy Alliance came to the last Task Group to talk about advocacy. Jacky joined the Choice and Control subgroup.
- From January the Task Group has been meeting every month.
- The Agenda for each meeting will be sent out at the bottom of the last set of minutes.
- The Task Group has changed the structure of its meetings – group work will be done first, followed by other matters.
- Changing Places
  - the 2 top proposals for developing changing places in this area were Brookleigh, Mencap and the Market Place, Malton.
  - These proposals will not be part funded by the Council due to regulations.

- The Task Group will need to relook at the priority list for changing place sites.



### **Employment Task Group**

David talked about the following:

- John and David have been looking at the Valuing Employment Now report – looking at how many people with learning disabilities are doing work experience, in paid work and doing voluntary work.
- The following people have joined the Task Group:
  - Sue Revell from Intraining (pathways work provider)
  - Lucy Muir from the Hayshed Experience – she will come to the Moving on Event



### **Speak Up Forum**

Steph talked about the following:

- The last Speak Up Forum was about Valuing People Now. There had been a presentation, workshops, a question and answer session and the information was fed back to the Partnership Board.
- the new Speak Up Reps have been doing some training
- Fiona, Emma and Lyndsey went to the Swanick Conference. The conference was about personalisation – making choices.

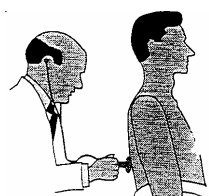


### **Provider Forum**

Ruth talked about the following:

- Members from the Contracting Unit at North Yorkshire County Council attended the last Forum to talk about:
  - The new contracting process
  - There will be quality checks on services
- The next Forum will be about the learning disability services restructure.

## **5. Anything Else**



### **Health Assessment**

Anna will work with Lynne Taylor to finish the Health Assessment. Anna, George and Maria will be involved.



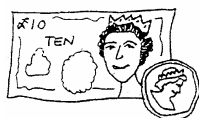
### **County Coordinating Group**

Michael talked about the following:

- The last meeting had an independent Chair.
- The Group mainly talked about how the Group should run.
- The Lead Officers and Stuart Lomas are meeting on 23<sup>rd</sup> February

to talk about the Annual Report

- There will be one Annual Report for the County with 4 locality reports.
- No decisions have been made about the future of the Partnership Boards.
- Ann Marie Lubanski will be the Lead Officer for the County Coordinating Group.



## Money

John said that he had applied for some money from small sparks to help pay for the Partners Day. John was told that the application would not be successful as the Partnership Board is no longer a member of Inclusion North.

Anna said that Speak Up could use any remaining Inclusion North vouchers for speak up training.

Anna said that she would find out if the Partnership Board had an under spend for 2009-10. If there is an under spend, the Partnership Board could subscribe to Inclusion North.



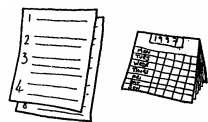
## Partnership Board – Including Everyone subgroup

Ruth said that she is attending a meeting run by the National Autistic Society. The meeting will be talking about an Autism Strategy for this area. Ruth asked if she could take the actions from the Partnership Board subgroup on 'Including Everyone' to this meeting. Task Group Chairs agreed that this was a good idea.



## Complex Needs Champion

Maria said that she has met with Lesley Dixon to talk about complex needs issues.



## Task Group Chair meetings

Emma said that the Task Group Chair meetings are always on a Friday and she has to miss work. Anna said that sometimes people have to send apologies for meetings when things are planned at the same time.



## The next meeting will be on:

**Thursday 22<sup>nd</sup> April 2-4pm at North Yorkshire House**