



**Scarborough, Whitby and Ryedale Partnership Board
Task Group Chairs Minutes
23rd October 2009
North Yorkshire House**

1. Who came:

Rebecca Buckle	
Ruth Collin	01609 534511 ruth.collin@northyorks.gov.uk
Steph Curtis	01723 363910 stephcoastandmoors@hotmail.co.uk
Kathryn Holbrook	01609 533190 Kathryn.holbrook@northyorks.gov.uk
Deb Jeffery	01723 581344 deborah.jeffery@acute.sney.nhs.uk
David Keeton	07515 069893 David.keeton@igengroup.co.uk
Maria Kennedy	01723 363910
John Lawson	01653 696588 john.lawson@northyorks.gov.uk
Bridget Lentell	01723 581344 Bridget.Lentell@acute.sney.nhs.uk
Anna Nockles	01609 534651 anna.nockles@northyorks.gov.uk
Carla Pawson	01723 581344 carlapawson@nhs.net
Michael Pitts (Chair)	01723 870453 michael_pitts@tiscali.co.uk
Elizabeth Richards	01723 850155 elizabeth@carersresource.net

Who couldn't come:	
Helen Beevers	01723 363910 hb_advocacyalliance@yahoo.co.uk
Stuart Lomas	01609 536593 Stuart.lomas@northyorks.gov.uk
George McIntyre	01723 368994 gbm@georgemcintyre.co.uk



2. What we talked about at the last meeting

The minutes were agreed.

Page 2 – Yorkshire Coast College

On 11th September, members of the Partnership Board met with Dan Maloney and John Kenyan to talk about the courses that the College provides for people with learning disabilities and how the Partnership Board can support the College.

John Kenyan and Dan Maloney came to the last Partnership Board meeting to talk about the development of the Destinations Programme and the provision of learning for people with profound learning disabilities.

Action: Partnership Board members to meet with the multi-disciplinary team at Grimsby College.

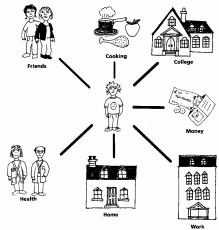
The Community Lives Senior Managers had a meeting at County Hall to talk about the provision of courses for people with learning disabilities within this area. There are discrepancies about what should be provided and what is available. There have been cuts in funding so there is less provision. John said that good work is being done locally through Jane Jordan.

Page 3 – Publicity of Partnership Board

Michael said that there had not been time at the last County Coordinating Group meeting to talk about using the County Website for the Partnership Board web site pages.



3. Reports from Task Groups and Forums



Person Centred Planning Task Group

John said that the Task Group is looking:

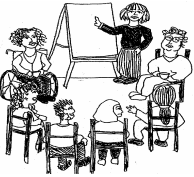
- forward to the results of the quality check
- to have an “action chaser” to follow up person centred plans
- at the PCP booklet
- at outcomes of reviews
- at unmet needs and feeding back the information into the planning process

John welcomed Bridget back to the Task Group.



Quality Task Group

No report.



Developing Community Lives Task Group

Ruth talked about the following:

- The Task Group gave a presentation at the Partnership Board about its work over the last year and future developments
- The Partnership Board wrote to the Scarborough Borough and Ryedale District Councils about Changing Places. Scarborough has replied and would like to meet with members of the Partnership Board.

Action: John/Ruth and other members of the Board will arrange a meeting with Scarborough Borough Council to talk about developing Changing Places.

- The Choice and Control Subgroup will make links with the Champion for Complex Needs, Maria Kennedy.
- The Lifelong Learning Subgroup will make links with Yorkshire Coast College.



Employment Task Group

David talked about the following:

- Valuing Employment Now wants more people in employment and has set a target for 2025.
- The Task Group is looking at how to record employment information (people in paid work, over and under 16 hours,

voluntary) and who will hold the information.

Action: The Health Team can share information with David about work captured on health referrals.

- Rachel Jackson from Yorkshire Coast College came to the last Task Group meeting. Rachel is responsible for the Destinations Course. The Task Group has invited Dan Maloney to the next meeting.
- Working Links was unable to attend. Job Centre Plus did not attend.
- The Task Group has good links with Springhead School and Supported Employment.
- Not everybody wants to go to College when they leave school. Supported Employment will talk to leavers from Springhead School.

Transitions Task Group

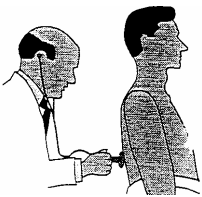


Carla talked about the following:

- Lynne Taylor gave a presentation at the last Task Group meeting.
- The Task Group have been putting together an action plan and looking at how to make changes happen.
- A representative from dentistry will attend the next Task Group meeting.
- The County Transitions Group has 3 subgroups (information, data and PCP). Carla is on the information subgroup.
- Concerns have been raised about the workload for the Chair. The Task Group does not have a Co-Chair.

Action: Ruth will meet with Carla to talk about extra support needs.

Health Task Group

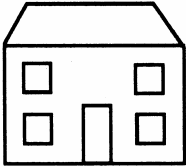


Deb talked about the following:

- The Task Group has been looking at the Working Well Together feedback.
- A Rep from the Acute Trust was not able to attend the last meeting of the Task Group, but will attend the next meeting.
- There has been a good response from the Mental Health Trust. Mental Health Services are working well with Learning Disabilities Services. Phil Bennett is providing more information on some issues.
- Attended Dentistry Link meeting. There is money in the Acute

Trust.

- Partnership Board has written to the Primary Care Trust about dentistry. There has been no reply.
- Ali Wilkins is meeting with the Acute Trust about dentistry.
- Ali Wilkins would be good representative to have on the complex needs group.



Housing Task Group

Anna and Rebecca talked about the following:

- Avril Hunter, Senior Manager within North Yorkshire County Council, came to the last Task Group meeting. Avril talked about her role – housing on a strategic level. Avril set the Task Group a quiz. Avril talked about how to connect with District Councils.
- The Co-Chairs and Damien Jackson will be giving a presentation to the Housing Forum about what housing they would like.
- The Speak Up Forum would like the Task Group to produce an information pack about how to find a house.
- Anna will be attending a regional meeting about housing on 26th November.



Carer Forum

Elizabeth said the next Carers Forum is on 4th November at Basics Plus. Elaine Brooks will give a presentation about personalisation.



Speak Up Forum

Steph said that the last Speak Up Forum was about housing.

The next Speak Up Forum is on 25th November at the Friends Meeting House, Malton. The Forum will be talking about community lives and “what we do in the day”. Anna will come and talk at the meeting. Elaine Brooks will also give a presentation about personalisation.

Provider Forum

No Report.



4. County Coordinating Group

Michael talked about the last meeting of the County Coordinating Group. Each Partnership Board had an agenda item for the meeting,

but there was no time to talk about any of the items. The Group did talk about the following:

- Money – the Partnership Board will have a reduced budget of £93,000
- The County Coordinating Group needs some rules
 - Terms of Reference
 - How the local Partnership Boards work with the County Group
 - How local Partnership Boards are coordinated
- The County Coordinating Group needs an independent Chair

Anna talked about the following:

- Partnership Boards used to have a Lead Officer that served the whole County. The Partnership Boards now have different Lead Officers.
- Admin support for Partnership Boards is different across the County. Anna noted Kathryn Holbrook's contribution towards making the Partnership Board work well.
- There will be a Valuing People Now Coordinator to work across the County and be the Lead Officer for the County Group.
- The contribution of all Partnership Board members and Task Groups has been significant.

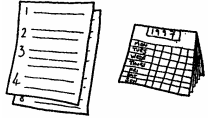
The next County Coordinating Group meeting is on 11 December at Easingwold to talk about the Group's terms of reference and the appointment of an Independent Chair. The Group will be Chaired by Kathryn Smith and Gavin.

Task Group Chairs agreed to hold an extra meeting of Task Group Chairs on 4th December at North Yorkshire House, 2-4.30pm.

Agenda items will be:

- Preparation for the County Coordinating Group Meeting on 11th December
 - Terms of reference
 - Appointment of independent Chair
- Preparation for Partnership Board Meeting on 16th December
 - Money

Action: Kathryn to send copies of County Coordinating Group Minutes and Agenda to Task Group Chairs.



5. Review topics/dates/venues for Partnership Board

Task Group Chairs talked about the proposed dates, topics and venues for the Partnership Board for next year.

Task Group Chairs agreed:

- Move the February date to 24th February 2010
- Hold a Partnership Board meeting in Filey
- To have a session on health later in the year
- To amend the agenda so that each session has 45 minutes
- To have Valuing People Now as the topic for the February meeting.

Action: Kathryn to contact Inclusion North to find out if they will facilitate the session on Valuing People Now at the February meeting.

Kathryn to bring forward amended dates, topics and venues for the Partnership Board for next year to the next Partnership Board meeting for approval.

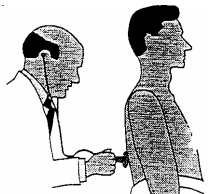


6. Moving On Event

David talked about the Moving On Event for next year:

- David has made a provisional booking to hold the event at Scarborough Rugby Club on 29th April 2010
- Yorkshire Coast College is supporting this
- David hopes that the Local Education Authority will contribute to the catering costs
- The deposit is £176-47. Connexions are happy to fund half of the deposit plus VAT. Task Group Chairs agreed that Partnership Board can pay £75-00 towards the deposit.

Action: Connexions to send an invoice to Partnership Board for £75-00.



7. HAP Event

Lynne Taylor is organising an Event to launch the Health Action Plans, Health Passports and new Help Cards. Lynne would like the Partnership Board to fund £250 towards the cost of the event.

John said that there is £275 left over from the Market place Events.

Task Group Chairs agreed that the event should not be held at Green Gables as the venue is difficult for people with learning disabilities. Members suggested Eastfield or Elders Street. The costs would also be reduced.

Action: Lynne to provide new costs to Task Group Chairs.

8. Admin Time

Chairs considered the document Elizabeth and John had produced in relation to options for increasing time available for Partnership Board administrative post (attached). **Chairs agreed for post to be increased to 18.5 hours from 1st April 2010.**

These additional hours will be offered to present post holder, as an increase of current contract. Budget required for this post will be taken off LDDF funding before other requests for funding are considered.



The next meetings will be on:

4th December at 2-4.30pm at North Yorkshire House

18th December at 10am-12noon at North Yorkshire House