



Scarborough, Whitby and Ryedale Partnership Board
Task Group Chairs Minutes
22nd April 2010
North Yorkshire House

	1. Who came:	
	Rebecca Buckle	Advocacy Alliance – 01723 363910
	Ruth Collin	01609 534511 ruth.collin@northyorks.gov.uk
	Helen Fortnum	Advocacy Alliance – 01723 363910
	Kathryn Holbrook	01609 533190 Kathryn.holbrook@northyorks.gov.uk
	Deb Jeffery	01723 581344 deborah.jeffery@acute.sney.nhs.uk
	Maria Kennedy (Chair)	Advocacy Alliance 01723 363910
	Angela Key	01609 533656 Angela.key@northyorks.gov.uk
	John Lawson	01653 696588 john.lawson@northyorks.gov.uk
	George McIntyre	01723 368994 gbm@georgemcintyre.co.uk
	Anna Nockles	01609 534651 anna.nockles@northyorks.gov.uk
	Carla Pawson	01723 581344 carlapawson@nhs.net
	Elizabeth Richards	01723 850155 elizabeth@carersresource.net
	Who couldn't come:	
	Helen Beevers	01723 363910 hb_advocacyalliance@yahoo.co.uk
	Emma Bowker	Advocacy Alliance - 01723 363910
	David Keeton	07515 069893 David.keeton@igengroup.co.uk

	Bridget Lentell	01723 581344 Bridget.Lentell@acute.sney.nhs.uk
	Michael Pitts	01723 870453 michael_pitts@tiscali.co.uk



2. What we talked about at the last meeting

The minutes were agreed.



Page 2 - Sustainable Community Strategy for North Yorkshire

The Partnership Board and Forums will have an opportunity to comment on the redraft of the Sustainable Community Strategy for North Yorkshire. Kathryn has provided Diane with dates and contact information for the Board and Forums.

George said that the Carers would be willing to hold an extra meeting to talk about the redraft. Anna said that North Yorkshire County Council can support a venue for a meeting.

Action: Kathryn to contact Diane Parsons to confirm who is coordinating the redraft of the Sustainable Community Strategy and who is represented within the North Yorkshire Strategic Partnership.



Page 5 – Speak Up Rep involvement

The Partnership Board wrote a letter of concern to the Wilf Ward Family Trust about the involvement of Speak Up Reps at the Partnership Board and Forums. Richard Pick, Chief Executive of the Wilf Ward Family Trust has sent a reply.

The Partnership Board needs to look at support for individual needs of Speak Up Reps. Agreed that the Partnership Board needs to take action earlier if problems happen in the future.

Page 5 – Annual Report

The Annual Report is being discussed at the County Coordinating Group meeting on 23rd April.

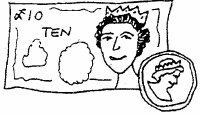
Action: Kathryn to send Task Group Chairs a copy of our Annual Report.





Page 6 - Quality Task Group

Emma has met with Dr Phil Bennet to talk about the development of person centred care programme approach documentation.



Page 8 - Money

Anna said that the Partnership Board had an under spend for 2009-10. Therefore, the Partnership Board has been able to subscribe to Inclusion North.

As members of Inclusion North, the Partnership Board could re-apply for small sparks money for the Partners Day. If successful, the money would have to be used within 2 months.

The Speak Up Forum could apply for small sparks money for a learning disability activity.

Anna said that the Partnership Board should make full use of being members of Inclusion North.

Action: John to look into the possibility of re-applying.



Page 8 - Partnership Board – Including Everyone subgroup

Ruth attended a meeting run by the National Autistic Society. The purpose of the meeting was to talk about an Autism Strategy for this area. The meeting was well attended and there will be a follow up meeting.

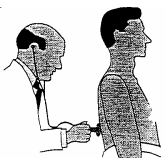
Anne-Marie Lubanski and Victoria Pilkington will be working together to form action plans about Autism and the 6 Lives Report.

Action: Ask Anne-Marie Lubanski at the County Coordinating Group meeting to involve Speak Up Reps and Carer Reps in both action plans.

4. Reports from Task Groups and Forums

Health Task Group

Deb said that the last meeting was cancelled due to people being on annual leave. Steve Brooks had been invited to attend the next meeting but he is not available.



Attendance of Commissioners at the Health Task Group is not regular. Commissioners could be invited to a Task Group Chairs meeting to talk about what support the Commissioners could offer the Partnership

Board

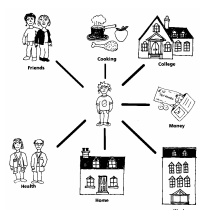
Action: Raise concerns about the involvement of Commissioners at the County Coordinating Group Meeting.

The Health Task Group gave a presentation at the last Partnership Board meeting and got many ideas to take back to the next Health Task Group meeting.



Transitions Task Group

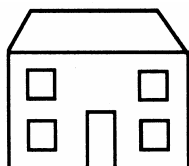
Carla said that the Task Group is looking at a person's life journey and is looking at the important periods of change for people. This work will help to bring an action plan together for the Task Group.



Person Centred Planning Task Group

John said that Chris Robinson has joined the Task Group. The last meeting was held at Ryedale House. The Task Group had talked about the following:

- How care managers can use person centred reviews
- Work with care managers about person centred tools
- Concern about funding – team is only funded to September
- Path been developed for next 6 months
- Stewart Finney has been invited to join the Task Group
- Task Group will alternate between meeting in Scarborough and Ryedale.



Housing Task Group

Anna said that Lorraine Gould from Ryedale District Council came to the last Task Group to talk about Housing Options. Lorraine talked about her work:

- Preventing homelessness
- Maintaining a register of accommodation for rent
- Bonds
- Work with registered landlords

Ryedale District Council is keen to work with the Partnership Board.

Peter Corr from Scarborough Borough Council also came to the last Task Group to talk about Housing Options. What they offer is similar but they do not have a register of accommodation for rent.

Anna, Rebecca and Damien attended the Ryedale Housing Forum at Ryedale District Council and gave a presentation. The presentation went well. Members of the Forum were interested in Rebecca and Damien's experiences.

The Ryedale Housing Forum is well established - been invited to be involved in the Care Management meeting about accommodation for vulnerable people.

The Scarborough Housing Forum needs re-coordinating. Rebecca and Damien would be happy to give a presentation to them.

Action: Partnership Board to write to the Mayor of Scarborough to encourage the re-coordination of the Scarborough Housing Forum.

Anna said that the Housing Task Group would like a health rep.



Quality Task Group

George said that Advocacy Alliance came to the last Task Group meeting. The Task Group is monitoring how well they are doing things.

They talked about how long Speak Up Reps should take up post. Some Speak Up Reps would benefit from being in post longer than two years as they would become more effective. Some Speak Up Reps may need less time. Anna said that it would help if the Speak Up Reps did not all change over at the same time.

Action: Advocacy Alliance to look at these issues.

George said that the Task Group membership is small. There is only regular Carer, Self Advocate and Adult and Community Services representation. The Provider Rep has not been attending. There is no Health Rep.

Action: George will meet with Mel Bradbury at the County Coordinating Group to talk about a health rep on the Task Group.

Developing Community Lives Task Group

Ruth said that the Task Group is meeting monthly. The 3 sub-groups have been talking about the following:

- Life Long Learning group:
 - getting information from Yorkshire Coast College about courses and when they would start
- Community Lives group:
 - Bridget Lentell is coming to the next meeting to talk about relationships and Bridget will continue to attend the Task Group as a health rep
 - A transport survey has gone out – the survey has not gone out wide enough nor the right questions being asked – the sub group will look at this again
- Choice and Control group:



- Chris Jackson is stepping down from the Task Group
- Concerns about representation – carers/complex needs/autism

Each sub group has an action plan with clear outcomes.

The Partnership Board wrote to the Manager of the Brunswick Centre (Mr Hughes) about the issue of access into and from the Brunswick Centre for those who have physical disabilities. Mr Hughes has sent a response that clears up some of the issues. 3 members of the Task Group will be meeting with Mr Hughes and will provide feedback to the Partnership Board.



Employment Task Group

Angela said that the Task Group talked about Valuing Employment Now. Different organisations have been able to provide information. John provided feedback on people in employment:

- 18 people with learning disabilities are in paid employment in the Scarborough, Whitby and Ryedale area. 5 of those are working 16 hours or more and the rest are working between 2-10 hours.
- It has not been possible to identify those already in employment with a learning disability.
- 119 people are doing sheltered work – work without pay.
- The numbers do not include Botton Village – work within the community.

The plan is to collate the information on a regular basis.

Angela said that the Task Group talked about job coaches. Job Centre Plus is now attending the Task Group and they could help increase the potential for job coaching.

The Task Group and Partnership Board have welcomed representation from Yorkshire Coast College.

Angela said that Avis Turner gave an update of plans for Basics Plus at Betton Farm:

- Provision will be extended
- Hope to still use current site and some activities could move to Betton Farm
- There will be employment opportunities
- Plan to be there by 1st July

Betton Farm is not on a bus route. It is not clear whether there is a footpath leading from Ayton. There needs to be talks about safety and access.

Angela said that Dennis Allen came to the last meeting. He told the group that he had been presented with a gift from his employer for 15 years of employment.

Carer Forum



Elizabeth said that the Carers Forum is working in partnership with the Moving on Event on 29th April. There will be a good amount of carers attending. Carers Resource is trying to get younger carers involved. There will be information about transitions and education.

Action: Sally to contact Anna to arrange a time to attend the event.

There is a small group of carers that are representing carers at meetings and events. The Carer Reps would like to see more carers involved.

Action: Partnership Board members to pass on ideas about getting carers involved and details of any carers that would like to be involved.

Carer Reps would like to know how they could have expenses approved for attending events and meetings. People understand that expenses are limited.

Action: Carers Resource/Carer Reps can send requests for expenses for attending meetings via email to Elizabeth and Anna for agreement.

Advocacy Alliance/Speak Up Reps can send requests for expenses for attending meetings via email to Helen Beevers and Anna for agreement.

Speak Up Forum



Helen said that not many people came to the last Speak Up Forum. SUNNY were on holiday. Dalewood's bus driver has left, so they had transport issues.

The Quality Task Group thought that Speak Up could have a meeting to talk about getting people involved and invite people to come to the Forum.

The Partnership Board and the Speak Up Forum needs to promote the work of the Board and Forum. Maria would be happy to meet people to

talk about the work of the Board and Forum. Speak Up Reps could be involved too.

Action: Partnership Board to write letters to Residential Homes in the Scarborough, Whitby and Ryedale area to see if Maria could attend one of their resident meetings to talk about the work of the Board and Forums and how people can get involved.

The next Speak Up Forum is on 27th May at Elders Street about PCP and Hate Crime.

Anna told Helen that Speak Up should plan meetings and book venues for the rest of the year.



Provider Forum

John Lawson and Elaine Constantine came to the last Forum to talk about Valuing Employment Now. Many people came to the meetings.

Anna is going to make contact with possible representatives and will look at the membership of the Forum.

The next Provider Forum is on 14th June at North Yorkshire House about PCP and implementing person centred methods in all work.

The Provider Forum would like a briefing on health issues – safeguarding, health needs, holistic wellbeing.

Action: Task Group Chairs to let Ruth and Anna know what issues the Provider Forum needs to be talking about.

5. Anything Else

Support for People on Task Groups when stop being Speak Up Reps

The Developing Community Lives Task Group is well attended and supported.

Rebecca gets to the Housing Task Group meetings by taxi.

Self advocates need to be offered support to get to meetings.

Action: support for self advocates at meetings needs to be an agenda item at all Task Groups.

There needs to be good representation on the future Partnership Board. People will need lots of support and briefing to ensure that self

advocates feel empowered and involved.

Action: County Coordinating Group Reps to raise the issue at the County Coordinating Group meeting.

Partners Day

John said that Partners Day will be held on 21st June at the Friends Meeting House, Scarborough. The day will be an opportunity to celebrate what we are doing and engage with others. The day will also link into the Learning Disability Week theme about “ending the indifference in the NHS”.

Richard Sunley, Chief Executive of the Scarborough and North East Yorkshire Healthcare NHS Trust and Tracey Wright, Learning Disability Lead at Scarborough Hospital will be providing short presentations that will lead into discussion.

There will be an opportunity for networking and there will be a role play relating to the Learning Disability Week theme.

Partnership Board Action Plan

The Partnership Board needs to have an action plan following the last Partnership Board meeting about Valuing People Now.

Action: George, Anna and Kathryn will meet on 21st May to look at the notes from the Partnership Board meeting to pull the action plan together and look at how to share out the work.

Pedestrian Crossing at Mencap

No work has been done on the Pedestrian Crossing at MENCAP.

Action: Partnership Board to write to the Council to find out when the crossing will be done.

Carer Report at Partnership Board

George said that 5 minutes for a report from the Carer Reps is not long enough at the Partnership Board meetings.

Anna said that the format of future agendas for the Partnership Board will have to be reviewed and the agenda items will need to be provisional. The Partnership Board will need to give time to talk about the proposals on the future of Partnership Boards in North Yorkshire.

Representation on Task Groups

There is no self-advocate representative on the Transitions Task Group.

Action for Children may be able to identify a representative.

Action: Mel to identify a self advocate representative.

The Quality Task Group has asked each Task Group to prepare a report about their work and this will include information about Task Group membership.

The Partnership Board needs to be aware of funding and capacity issues within Carers Resource and Advocacy Alliance.

Action: County Coordinating Group Reps to raise this issue at the County Coordinating Group meeting. Anna and Ruth to raise this issue at the Provider Forum.

Co-Chair for the County Coordinating Group

Gavin Harding is stepping down as Co-Chair of the County Coordinating Group. The County Coordinating Group want to re-appoint a Co-Chair.

In the past, the Partnership Board Co-Chairs have said that they do not want to take it in turns to Co-Chair the County Coordinating Group. Maria said that she would be willing to Co-Chair one meeting.

The post might be advertised. Task Group Chair members wondered whether there was a need to go through this process when the future of the Partnership Boards and County Coordinating Group was unclear. Task Group Chairs agreed that any appointment would need to be fair and the opportunity to apply needs to be made available widely.



The next meeting will be on:

Friday 18th June 10am-12noon at North Yorkshire House

The agenda for this meeting is on the next page.



Scarborough, Whitby and Ryedale Partnership Board

Task Group Chairs Agenda

18th June 2010, 10am-12noon

North Yorkshire House

- 1. Who is here and who can't come**
- 2. What we talked about at the last meeting**
- 3. Reports from Task Groups and Forums**
- 4. Anything Else**
 - Consultation on the role of the Partnership Boards**