



**Scarborough, Whitby and Ryedale Partnership Board
Task Group Chairs Minutes
18th December 2009
North Yorkshire House**

1. Who came:

Ruth Collin	01609 534511 ruth.collin@northyorks.gov.uk
Kathryn Holbrook	01609 533190 Kathryn.holbrook@northyorks.gov.uk
David Keeton	07515 069893 David.keeton@igengroup.co.uk
John Lawson	01653 696588 john.lawson@northyorks.gov.uk
George McIntyre	01723 368994 gbm@georgemcintyre.co.uk
Anna Nockles	01609 534651 anna.nockles@northyorks.gov.uk
Michael Pitts (Chair)	01723 870453 michael_pitts@tiscali.co.uk
Elizabeth Richards	01723 850155 elizabeth@carersresource.net

Who couldn't come:

Stuart Lomas	01609 536593 Stuart.lomas@northyorks.gov.uk
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2. What we talked about at the last meeting

The minutes were agreed with the following change:

Page 4 – Employment Task Group

Rachel Jackson is not responsible for the Destinations Course at

Yorkshire Coast College.



Page 2 – Yorkshire Coast College

Partnership Board members are to meet with the multi-disciplinary team at Grimsby College to talk about learning provision for people with profound learning disabilities. Kathryn has contacted John Kenyan to set up the meeting. We are waiting for some dates from Bonny Hodge.

The responsibility for the provision of learning is with the commissioners and not the providers. Task Group Members talked about concerns about the provision of learning for people with learning disabilities.

Action: Partnership Board to write to the Co-Chairs of the County Coordinating to ask for the commissioning of learning provision for people with learning disabilities as an agenda item at their next meeting.

Write to the Chief Executive of the County Council about the Partnership Board's concerns.



Page 3 – Developing Community Lives Task Group – Meeting with Scarborough Borough Council to talk about developing Changing Places.

Michael Pitts, John Lawson and Ruth Collin had a meeting with members of the Scarborough Borough Council to talk about changing places. The Council will look at the changing places website. The Council now has Ruth's contact details and will let her know about future planning applications.

Page 4 – Transitions Task Group



Ruth Collin has met with Carla Pawson to talk about extra support needed to Chair the Transitions Task Group. Mel Trotter would be able to support this work. Anna has agreed and Carla and Mel have met. The Transitions Task Group has agreed that Mel should join the Group.

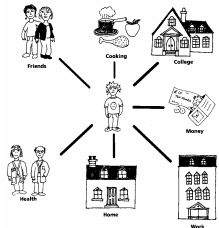


Page 8 – Admin Time

At the last Task Group meeting it was agreed that the Admin Post hours should be increased to 18.5 hours from 1st April 2010.

Action: Kathryn to check that the contract will be changed.

3. Reports from Task Groups and Forums



Person Centred Planning Task Group

John talked about the following:

- Person centred plans are on track. 30 plans have been done this year.
- Chris Robinson might be joining the Task Group. If so, the January meeting will be in Malton.
- At the last Task Group meeting, members were involved in an exercise about working in a person centred way. This had been useful.

George said that Emma Bowker had talked about her experience of having a person centred plan at the last Partnership Board meeting.

George said that Liz White came to a Quality Task Group meeting to talk about person centred planning. The person centred planning meetings are happening, but it is hard to tell whether people are working in a person centred way. George said that it had been difficult to judge the outcomes of the person centred plans.

Action: John Lawson will talk to Emma Bowker for feedback.



Quality Task Group

George talked about the following:

- The Quality Task Group gave a report at the last Partnership Board meeting.
- The Task Group's report helped the Partnership Board members to talk about funding for 2010-11.
- The Task Group needs to identify people with the skills to help with evaluating projects in the future.

Action: People to let Kathryn or George know of anyone that could help with evaluations.

- The last meeting of the Task Group was cancelled due to lots of apologies.

Developing Community Lives Task Group

John said that the Task Group talked about the following:

- Task Group members asked for monthly meetings in future. Work is also being done outside the Task Group meetings.
- Changing Places



- Safer Places
- The Task Group has subgroups that talked about the following:
 - Lifelong learning
 - links with Grimsby Institute
 - Choice and Control
 - developments at the Brunswick Centre for people with learning disabilities
 - working with people needing high support . Rebecca is asking Advocacy Alliance to come to the next meeting.
 - Community Links
 - Keeping friends and relationships
 - transport



Employment Task Group

David talked about the following:

- John Lawson came to the meeting to talk about Valuing Employment Now.
- The Task Group will be collating information about people with learning disabilities who work. The Task Group will work with providers to do this work.
- John is looking at how to record this information.
- This information will be needed for the Annual Report.
- Information must not overlap, so names will need to be used. The Task Group needs to think about confidentiality/data protection issues.
- It is hard to get people into work during a period of recession.
- Access to work funding is available for people in paid work.
- Elizabeth talked about Job Match. Job Match was set up with Scarborough Council through Yorkshire Forward. Charities were involved. Job Match was set up to help get people who are hard to reach back into work.

Action: Bring forward Job Match as an agenda item at the Employment Task Group . John Lawson to talk to Sue Parsons and Elaine.

- The employment figures for the Scarborough, Whitby and Ryedale Annual Report might be low and could get red flagged.



Transitions Task Group

It is not clear whether health planning is managed by transitions or health. It was agreed that health issues should be picked up by transitions.

Action: Transitions Task Group to put health planning on their agenda.



Carer Forum

Elizabeth talked about the following:

- The next Carers Forum is on 28th January in Pickering.
- The April Carer Forum might join in with the Moving On Event. It might be a way of getting different people involved. Julie is meeting with David to talk about the options.
- Carers Resource work with younger carers. Carers Resource will encourage people to get involved with the Partnership Board.
- There are Carer Reps at the Task Group meetings but sometimes Reps do not get to the Carer Rep meetings. There needs to be a way for sharing issues and concerns.

4. Anything Else



Speak Up Rep and Carer Rep Involvement

Michael talked about the following:

- The Partnership Board needs to look at how Reps that are stepping down can still be involved in the work of the Partnership Board.
- The Partnership Board needs to make good use of the skills and experiences of the Carer and Speak Up Reps
- The Partnership Board must not overload the Carer and Speak Up Reps.
- The Partnership Board needs to try to encourage more self advocates to be involved.
- Reps also need to be well supported.

It was agreed that it would be useful to look at:

- the membership of all the Task Groups
- self advocate, Speak Up Rep and Carer Rep involvement at Task Groups

- what support is needed for Reps to feedback information to the Forums and the Partnership Board.

Action: Kathryn to ask the Task Group Chairs to provide information about Task Group membership.



Coordination of Events

The coordination of events will be handled by a small group of Task Group members – Anna Nockles, Elizabeth Richards, Helen Beevers and Michael Pitts.

People that do get the go ahead to attend meetings and events will need to provide feedback.

Kathryn will circulate about meetings and events that come up. Anyone who wishes to attend must let Kathryn know. Kathryn will need to seek approval from the group.



LINK Partnership

The LINK Partnership is being developed and is well resourced. Michael Pitts and Emma Bowker attended the annual meeting in Scarborough.

The Partnership Board needs to look at sending representatives to LINK meetings. The Board needs to make itself known so that LINK meetings talk about learning disability services.

Involvement with Strategic Partnership

The Partnership Board needs to look at being involved with the Strategic Partnership Board. It would be useful if the Partnership Board could be informed about the Strategic Partnership Board's key meetings and be given information on how the Partnership Board could be involved.

The Chair of the County Coordinating Group could attend the Strategic Partnership Board meetings and provide feedback to the local Partnership Boards.

Community Strategy Consultation

Elizabeth said that there is a local community strategy consultation meeting taking place. The Partnership Board could send a representative. A member of staff from Carers Resource will be attending and would be able to provide feedback to the Partnership Board.

Action: Elizabeth to provide details of the meeting to Kathryn.

Annual Report



Every Partnership Board has to complete an Annual Report. The County Coordinating Group will write a covering report and submit all the Annual Reports for this County to the Regional Programme Board.

The Report needs to be submitted by 31st March 2010.

All the Task Group Chairs will need to be involved to collate the information. Information will also be needed from the health team and local authorities, including the Employment Service, Library Services, Adult and Community Services, Learning Disability Services, Children's Services and the Police.

The County's Management Information Service should be able to provide help. There is a statistical data site called Nomas that could be useful.

It was agreed to hold an extra meeting to collate/coordinate the Report. It was agreed that the following people should attend: Anna Nockles, Michael Pitts, Maria Kennedy, Helen Beevers, Elizabeth Richards, Bridget Lentell, John Lawson, George McIntyre. The meeting will be on 15th January 2010 at 11am-12.30pm at North Yorkshire House.

Action: Anna will talk to the other Lead Officers and Stuart Lomas to find out what information is needed and how the information should be collated.

Kathryn to send out the tool kit to all Task Group Chairs and ask Chairs to send all information that could be used in the Report to Kathryn.

Partnership Board – 24th February 2010



It was agreed that the Partnership Board would like Inclusion North to provide information about the objectives of Valuing People Now and run sessions that will focus the Partnership Board's Task Groups to enable them to set action plans to implement Valuing People Now.

Members would like the meeting to include group work/workshop sessions with time for feedback and planning.

Action: Kathryn to contact Inclusion North and request a draft session plan.



The next meeting will be on:

26th February 2010 at 10am-12noon at North Yorkshire House.